



The Zoroastrian Trust Funds of Europe (Incorporated)

Charity No: 277185
Company Number: 1403266

Who are we?

The ZTFE is a registered charity whose main objectives, in accordance with the ZTFE constitution are:

- i. To advance the study and dissemination of information and knowledge of the Zoroastrian Faith.
- ii. To protect and enhance the interest of Zoroastrians in Europe.
- iii. To maintain a separate Burial Ground for Zoroastrians.
- iv. To hold religious, social and communal functions.
- v. To give assistance to Zoroastrian students by way of loans and grants and to render such assistance to Zoroastrians as may be considered necessary.
- vi. To provide a place of worship devoted to the promulgation and practice of the Zoroastrian Faith.

Privacy Policy

The Zoroastrian Trust Funds of Europe (ZTFE) recognises and respects the privacy and personal data it processes of its members and non-members including those of organisations who have developed a rapport with the ZTFE. We refer to such individuals and organisations as our “well-wishers.” The ZTFE is committed to ensuring it takes all reasonable measures to protect the personal data it holds.

The General Data Protection Regulation (GDPR) is a European Regulation coming into effect on 25th May 2018 and applies to all organisations. It will have implications on how the ZTFE processes personal data.

1. What information do we hold about ZTFE members and non-members?

- Names and Contact Address details
- Telephone numbers
- E-mail Addresses
- Dates of Birth
- Names of the parents' of ZTFE Members.

2. Where did the information come from?

The personal information of ZTFE members, was provided by members themselves. Non-members have also provided the ZTFE with information about themselves.

ZTFE members

ZTFE members provided their details by: completing membership forms, pre-paid funeral plans and by giving information to the ZTFE for inclusion in the "Directory of Zoroastrians of UK & Europe," and for e-mail distribution lists.

Non-members

Non-members have provided the ZTFE with their details by letter (electronic or otherwise) or communicated this by telephone.

Children

The only information we hold about children has been provided by their parents or guardians. This has been provided to the ZTFE through the education classes, namely the Fun Club and the Young Zoroastrian Committee or via a member of the child's family who is also a member of the ZTFE. Please note that you are responsible for ensuring that members of your family are aware of this Privacy Policy and they consent to you acting for them.

The ZTFE does not gather members' personal information from other websites, social media, directories or other sources other than when supplied to us by the individual or organisation concerned.

3. What will we do with your information?

Your personal information will be retained for internal record keeping for e.g. reminding you about membership renewals.

We will continue to communicate with you, with the details you have given us to inform you about:

- activities taking place at the Zoroastrian Centre or outside it,
- events of which we are obliged to inform you about within the ZTFE's Constitution,
- activities in which the ZTFE is involved,
- fund-raising events,
- appeals and
- news items which may be of interest.

4. Information Requests - GDPR

Under General Data Protection Regulation (GDPR) you have a right to know what personal information we hold about you and ask for a copy of it.

You have a right to ask us to delete it and we will act on your instructions.

You can see further information about “Individuals’ rights,” at <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

If you believe the ZTFE holds inaccurate, incorrect or incomplete information about you, please contact the Secretariat at the ZTFE so we may amend our records accordingly, using the details under Contact below.

If you want access to the information we hold about you, then please contact the Secretariat at the ZTFE using the details under Contact. You will need to provide a description of the information you require.

Please note that you will be requested to provide proof of identity when making requests to destroy or access personal information.

We will aim to respond within 21 days of your request.

Contact

E-mail secretary@ztfе.com or write to Zoroastrian Trust Funds of Europe (Incorporated), Zoroastrian Centre, 440 Alexandra Avenue, Harrow, Middlesex HA2 9TL, UK.

5. Disclosure

We may need to disclose your information where required by law, if such a request is made by a legal authority. We will investigate any Data Breaches reported to us.

The ZTFE takes your privacy seriously. The ZTFE will not share, disclose or sell your personal information to third parties.

Cookie Policy for the The Zoroastrian Trust Funds of Europe (Incorporated)

1. What are Cookies?

Cookies are small data files which are sent to your web browser and stored electronically. They act as your personal identity online - for example they can be used so your login details can be remembered next time you visit a website.

2. Can I opt out of Cookies?

Yes. There are a number of options available. You can either i) set your browser to reject all cookies, to allow only 'trusted' websites to set them, or ii) to accept them only from a particular website. For further information on how to block cookies from different browsers visit [How To Ban Cookies](#)

3. How does the ZTFE use Cookies?

The ZTFE website is built and run on the web based [Weebly](#) web-hosting service. Weebly state that "All cookies placed by Weebly for visitors of your site are strictly necessary for the operation of the service by Weebly and based upon our research should be exempt from the EU cookie directive." For further information see the [Weebly Privacy Policy](#)

4. The Cookies we set?

The ZTFE website uses cookies but we do not make use of cookies to collect any private or personally identifiable information. We use cookies solely to aid the technical functioning of the website, which involves only using cookies required by Weebly. Detailed below are all the cookies we use on the ZTFE website.

First Party Cookies

First party cookies are cookies that are set by the site itself and can only be read by this site. They are commonly used for the functionality of the site. The ZTFE website uses the following 'First Party Cookies'.

Cookie (1st Party)	Purpose
__utma __utmb __utmc __utmv __utmz	[via Weebly] These cookies are from Google Analytics and we use the information to understand how visitors use our site. The cookies collect information in an anonymous form, including the number of visitors to the site, where visitors have come to the site from and the pages they visited. You may reject or delete Google Analytics cookies by downloading and installing the Google Analytics Opt-out Browser Add-on
Is_mobile	[via Weebly] This website is available in a different format to allow it to be used optimally on a smart phone. These cookies override the mobile site and delivers the full version of the website to mobile devices if the user selects this option.
__qca	[via Weebly] Used to generate statistical information about traffic to websites and their usage, and for targeted advertising. Opt out of Quantserve

5. Third Party Cookies?

Our site, like most websites, includes functionality provided by third parties. A common example is an embedded YouTube video. Our site includes Google analytics. We use cookies to compile visitor statistics such as how many people have visited our website, what type of technology they are using (e.g. Mac or Windows which helps to identify when our site is not working as it should for particular technologies), how long they spend on the site, what page they look at etc. This helps us to continuously improve our website. These so called “analytics” programs also tell us if, on an anonymous basis, how people reached this site (e.g. from a search engine) and whether they have been here before.

6. External Links

The ZTFE website contains some links to other websites. This privacy policy applies only to our site. You should always be aware when you are moving to another site and read the privacy statement of any site which collects personal information.

7. Important Note

Outside the European Economic Area, controls on data protection may not be as wide as the legal requirements in the United Kingdom. The transmission of information via the internet is never completely secure.

8. Changes to this privacy policy

If this privacy policy changes in any way, we will place the revised policy on this page.

9. Opting Out

If you do not agree with the ZTFE using your personal information as described in this privacy policy, you may ask the ZTFE to delete your details, by contacting the Secretariat at the ZTFE by e-mail secretary@ztf.com or in writing to the Zoroastrian Trust Funds of Europe (Incorporated), Zoroastrian Centre, 440 Alexandra Avenue, Harrow, Middlesex. HA2 9TL, UK.